

Agenda for 38th IQAC (Aided courses)

Scheduled to be held at 11:30 AM on 02.09.2021 at Kanohar Lal Postgraduate Girls College

Agenda Point 1 : Review of the Minutes of last IQAC Meeting

Agenda Point 2 : Reports of activities and initiatives since last IQAC Meeting

Agenda Point 3 : Discussion on:

- Admission 2021-22 of B.A, M.A
- Result 2020-21 of B.A, M.A
- Prospectus 2021-2022
- Attendance of B.A and M.A
- Academic Calendar 2021-22
- Planning of the current session 2021-22 of B.A, M.A
- Induction of students for session 2021-22
- Time table for session 2021-22
- Remedial classes of Hindi spellings
- English speaking and grammar classes
- Committees Posters
- According to new syllabus updating of subject books in the library
- EdNiravana
- Student Self Service App
- AQAR format
- NEP 2020: Skill Courses, Major/ Minor courses, Compulsory Course

Agenda Point 4 : Discussion on the grievance/suggestion letters given by the students

Agenda Point 5: Discussion on the letters received from the university/Government

Agenda Point 6 : Any other issue with permission of the chair



Name Dr. Kiran Pradeep

Principal
Principal

Kanohar Lal Snatakottar Mahila
Mahavidyalaya , Meerut

Minutes of 38th IQAC of Kanohar Lal Snatakottar Mahila Mahavidyalaya, Meerut

Held on 02/09/2021 at 11:30 A.M

Members Present

1. Er. Dinesh Singhal (President)
2. Er. Rakesh Gupta
3. Mr. Pradeep Singhal
4. Dr. Kiran Pradeep (IQAC-Coordinator & Principal)
5. Dr. Neha Sharma Dixit
6. Dr. Jyotsna
7. Dr. Vinita Gupta
8. Dr. Poonam Singh
9. Dr. Rakhi Tyagi
10. Dr. Venu Vanita
11. Dr. Shubha Malviya
12. Dr. Deepika Tyagi
13. Ms. Smriti
14. Ms. Preeti
15. Ms. Vinita Pundir
16. Ms. Pooja Rai
17. Mr. Sanjeev Maheshwari
18. Mr. Mayank Vats

Agenda	Discussion and decision taken	Person Responsible	Compliance
Agenda Point 01: Review of the Minutes of last	<ul style="list-style-type: none">• Minutes were reviewed in the meeting.	Dr. Kiran Pradeep	---

IQAC Meeting			
	<ul style="list-style-type: none"> • List of programmes for Mission Shakti should be prepared, • Separate file should be made on Mission Shakti. • Purpose of Mission Shakti should be added in the file. • Posters communicating purpose, activities, programs of Mission Shakti, should be pasted in all the departments. 	Dr. Venu Vanita	<ul style="list-style-type: none"> • Students were informed about all the programs and activities conducted under Mission Shakti.
Agenda Point 02: Reports of activities and initiatives since last IQAC Meeting	<ul style="list-style-type: none"> • Report was presented in the meeting. 	Dr. Kiran Pradeep	---
Agenda Point 03: Admission for 2021-22	Registrations are being done. Admissions will start soon.	Dr. Vinita Gupta	Admission has been done according to the university guidelines.

Result 2020-21	Result has yet not been announced by the university.	Dr. Venu Vanita	Result has been prepared.
Prospectus for session 2021-22	New prospectus will be uploaded on the website.	Dr. Vinita Gupta	New prospectus has been uploaded on the website.
Attendance	Students are regularly attending classes.	All HODs	---
Academic calendar 2021-22	Academic calendar has yet not been announced by the university. It will be presented in the next meeting.	IQAC Coordinator	Academic calendar has been announced by the university.
Planning of session 2021-22	Planning was presented in the meeting.	IQAC Coordinator	---

Induction of students for session 2021-22	Induction will be done when students will join the college.	All HODs	Induction programme 'Suswagatam' was conducted for I year/Semester UG, PG students.
Timetable for session 2021-22	Timetable was presented in the meeting. According to NEP and university guidelines timetable will be updated.	Ms. Fatima Hasan	Timetable has been updated.
Remedial classes of Hindi spellings	Remedial classes have been incorporated in the timetable.	Dr. Poonam Singh	---
English speaking and grammar classes	Regular classes are being held.	Ms. Fatima Hasan	---
Committee's posters	All students should be informed about the committees through posters.	All committee in-charges	Posters were pasted and students were informed.

According to new syllabus updating of subject books in the library	Books will be updated in the current session.	All HODs	Books are being updated as per the availability in the market.
EdNirvana	New syllabus will be uploaded on the app and current syllabus will also be updated.	All faculties	Syllabus has been uploaded and updated as well.
	Students will be encouraged to use the app.	All students	Students are being regularly informed and encouraged to use the app.
Student self-service app	SSS app should be installed in every student mobile.	All faculties	Maximum students have installed the app in their mobile.
AQAR Format	All departments have been provided with the information, which is to be updated for NAAC inspection.	All HODs	Information is being updated in the departments.

NEP 2020: Skill courses, Major/minor courses, compulsory course	Members were informed about the skill courses for current session.	Dr. Neha Sharma Dixit & Ms. Fatima Hasan	Ten skill courses are being run in the campus.
	Major/minor were discussed in the meeting.	Dr. Neha Sharma Dixit	Minor courses are running as per the university guidelines.
	Compulsory course will be taught by the home science department in the current session.	Dr. Deepika Tyagi	Paper is being taught by the Home Science department
	What? Why? How? And When of NEP was discussed in the meeting.	--	---
Agenda Point 04: Discussion on the grievance/suggestion letters given by the students	Letters were reviewed and discussed in the meeting.	Mr. Sanjeev Maheshwari	---

Agenda Point 05: Discussion on the letters received from the university/Government	Letters were reviewed and discussed in the meeting.	Ms. Fatima Hasan	---
Agenda Point 06: Any other issue with permission of the chair	Changes in admission form were discussed in the meeting.	Dr. Kiran Pradeep & Dr. Neha Sharma Dixit	---
	New tagline is added in the admission form.		
	Values of KLSMM were discussed in the meeting.		A talk on values of college was conducted by Student Welfare Association.
	Meeting ended with thanks to the chair.		



Principal
Kanoor Lal Snatakottar Mahila
Mahavidyalaya ,Meerut

Minutes of 38th IQAC of Kanohar Lal Girls PG College, Meerut

Members Present

Held on 03/09/2021 at 11:30 A.M

19. Er. Dinesh Singhal (President)
20. Er. Rakesh Gupta
21. Mr. Pradeep Singhal
22. Dr. Kiran Pradeep (IQAC-Coordinator & Principal)
23. Dr. Neha Sharma Dixit
24. Dr. Deepika Tyagi
25. Ms. Smriti
26. Ms. Monica Gupta
27. Ms. Jyoti Gupta
28. Dr. Kriti
29. Mr. Sanjeev Maheshwari
30. Mr. Mayank Vats

Special Invitees:

Dr. Saraswati Jaiswal
Ms. Siddhi

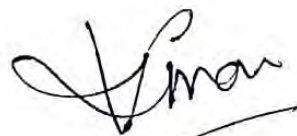
Agenda	Discussion and decision taken	Person Responsible	Compliance
Agenda Point 01: Review of the Minutes of last IQAC Meeting	<ul style="list-style-type: none">• Minutes were reviewed in the meeting.	Dr. Neha Sharma Dixit	---
Agenda Point 02: Admission for 2021-22	Registrations are being done. Admissions will start soon.	Dr. Vinita Gupta	Admission has been done according to the university guidelines.

Result 2020-21	Result has yet not been announced by the university.	Ms. Neha Singh	Result has been prepared.
Prospectus for session 2021-22	New prospectus will be uploaded on the website.	Dr. Vinita Gupta	New prospectus has been uploaded on the website.
Attendance	Students are regularly attending classes.	All HODs	---
Academic calendar 2021-22	Academic calendar has yet not been announced by the university. It will be presented in the next meeting.	IQAC Co-ordinator	Academic calendar has been announced by the university.
Planning of session 2021-22	Planning was presented in the meeting.	IQAC Co-ordinator	---

Induction of students for session 2021-22	Induction will be done when students will join the college.	All HODs	Induction program 'Suswagatam' was conducted for I year/Semester UG, PG students.
Timetable for session 2021-22	Timetable will be made according to NEP and university guidelines.	Concerned HODs	Timetable has been made.
English speaking and grammar classes	Regular classes are being held.	Ms. Mahima Thakur	---
Committee's posters	All students should be informed about the committees through posters.	All committee in charge	Posters were pasted and students were informed.
According to new syllabus updating of subject books in the library	Books will be updated in the current session.	All HODs	Books are being updated as per the availability in the market.

EdNirvana	New syllabus will be uploaded on the app and current syllabus will also be updated.	All faculties	Syllabus has been uploaded and updated as well.
	Students will be encouraged to use the app.	All faculties	Students are being regularly informed and encouraged to use the app.
Student self-service app	SSS app should be installed in every student mobile.	All faculties	Maximum students have installed the app in their mobile.
AQAR Format	All departments have been provided with the information, which is to be updated for NAAC inspection.	All HODs	Information is being updated in the departments.
NEP 2020: Skill courses, Major/minor courses, compulsory course	Members were informed about the skill courses for current session.	Dr. Neha Sharma Dixit & Ms. Fatima Hasan	Ten skill courses are being run in the campus.

	Major/minor were discussed in the meeting.	Dr. Neha Sharma Dixit	Minor courses are running as per the university guidelines.
	Compulsory course will be taught by the home science department in the current session.	Dr. Deepika Tyagi	Paper is being taught by the Home Science department
	What? Why? How? And When of NEP was discussed in the meeting.	--	
Agenda Point 03: Any other issue with permission of the chair	Changes in admission form were discussed in the meeting.	Dr. Kiran Pradeep & Dr. Neha Sharma Dixit	---
	New tagline is added in the admission form.		
	Values of KLPG College were discussed in the meeting.	---	A talk on values of college was conducted by Student Welfare Association.
	Meeting ended with thanks to the chair.		



Principal
Kanoor Lal Snatakottar Mahila
Mahavidyalaya, Meerut

Agenda for 39th IQAC

Scheduled to be held at **11:00 AM** on **12.02.2022** at Kanohar Lal Postgraduate Girls College

Agenda Point 1 : Review of the Minutes of last IQAC Meeting

Agenda Point 2 : Reports of activities and initiatives since last IQAC Meeting

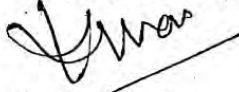
Agenda Point 3 : Discussion on:


- Admission for session 2021-22
- Result of session 2020-21
- Attendance
- College website
- Academic Calendar 2021-22
- Planning of the current session 2021-22 of UG, PG
- EdNiravana
- Student Self Service App
- NEP 2020: Skill Courses
- Inflibnet
- Student feedback through google form
- Impact of various activities on students and faculties conducted since last IQAC meeting
- Future of educational institutes as per NEP
- Institutional Development Plan

Agenda Point 4 : Discussion on the grievance/suggestion letters given by the students

Agenda Point 5 : Discussion on the letters received from the university/Government

Agenda Point 6 : Any other issue with permission of the chair


Name Dr. Kiran Pradeep
IQAC Co-ordinator


Principal
Kanohar Lal Snatakottar Mahila
Mahavidyalaya ,Meerut

Minutes of the 39 IQAC at Kanohar Lal SnatakottarMahilaMahavidyalaya, Meerut held on 16.2.22.

Members Present:

1. Er. Dinesh Singhal
2. Mr. Rakesh Kumar Gupta
3. Dr. Alka Chaudhary
4. Dr. Kiran Pradeep
5. Ms. Fatima Hasan
6. Dr. Poonam Singh
7. Dr. Rakhi Tyagi
8. Dr.VenuVanita
9. Ms. Smriti Yadav
10. Dr. Deepika Tyagi
11. Ms. Prerna (Alumni representative)
12. Ms. Rashi Jain (Student representative)

Special invitee: Mr. Pradeep Singhal

Agenda	Discussion and decision taken	Person responsible	Compliance
Agenda point 01: Review of the minutes of last IQAC meeting	Minutes were reviewed in the meeting.	Dr. Kiran Pradeep	---
Agenda point 2: Reports of Activities and initiatives since the last IQAC meeting	Reports were presented at the meeting.	Dr. Kiran Pradeep	---
Agenda point 3: Admission for 2021-22	Admissions were completed according to the University norms. Two subjects, Computer and History got less admissions as the college got permission to introduce them as subjects very late during the admission process.	Dr. Alka Chaudhary	Admission process has been completed.
Result of session 2021-22:	B.A. 1 st year students were promoted due to Covid-19. Excellent result of U.G. 2 nd and 3 rd year, P.G. and B.Ed. courses was obtained.	Dr. VenuVanita	---
Attendance:	Regularity of students has to be enforced and maintained.	All HoD's	For practical reasons due to Covid-19, leniency was enforced. After the Covid scare, measures are being taken to enforce more attendance of students in the college.
College Website:	Has to be updated.	Dr. Alka Chaudhary	Work in progress.

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Academic Calendar 2021-22:	The academic calendar has been announced by the C.C.S. University and the college has prepared its own calendar according to it.	Dr. Kiran Pradeep	The college academic calendar has been prepared and is being followed.
Planning of the current session 2021-22:	<ul style="list-style-type: none"> • A parent teacher meeting for all students should be organised. • Organisation of a cultural programme, Sports day and a skill exhibition to showcase the talents of students. • A B.Ed. career counselling session for U.G. and P.G. final year students should be conducted. • Student grievances must be addressed periodically. 	<p>IQAC Co-ordinator</p> <p>Dr. Alka Chaudhary</p> <p>Career Counselling Committee</p> <p>Dr. Alka Chaudhary</p>	<ul style="list-style-type: none"> • A parent teacher meeting was organised for U.G. on 11.4.22 and for P.G. on 19.4.22 • "Sudiksha: From Vedas to Metaverse"- a two-day event incorporating a cultural programme, skill exhibition and Sports day was organised on 23 and 24 March 2022. • B.Ed. Counselling session was organised on 5.4.22 • An open discussion of the students with the Principal and teachers was conducted through 'Samvaad' where student came up with their problems regarding cleanliness, sports, uniform and time table were resolved.
Ednirvana app:	New syllabus according to NEP was to be uploaded	All teachers	The Ednirvana app has been updated. Teachers are uploading

Student Self Service app:	There were errors in the app which needed to be rectified before the app could continue. After the rectification of the errors, all notices of the college will be uploaded on the app by Mayank Sir.	All teachers	study material on the app. Notices are being displayed regularly on the SSS app.
Skill courses:	New skill courses must be introduced to limit the quantity of the students entering the classrooms.	Industry-Academia Integration and Skill Development Cell	Work is being done on introducing 4 new skill courses alongside the 10 which are already being taught.
INFLIBNET:	Students should be encouraged to understand how INFLIBNET works and about its advantages.	Dr. Rakhi Tyagi	Maximum teachers have been registered on INFLIBNET. The college registration of INFLIBNET for the year 2022 has been done.
Student Feedback form:	Student Feedback had already been taken and presented. Feedback from the employer and alumni needs to be taken.	Dr. Kiran Pradeep and Dr. Deepika Tyagi	A new form through GOOGLE forms was made and distributed among the students. A parent feedback form was also filled by the parents of the students who came to the Parent Teacher meeting.
Impact of various activities on students and faculties conducted since the last IQAC meeting:	A record of the impact of such activities is to be included in the Activity file.	Dr. Alka Chaudhary	A record in the form of a power-point presentation is being maintained.
Future of educational institutes and Institutional Development Plan:	It was decided to plan out where will the college stand in the next five years in accordance with the University guidelines and NEP.	Dr. Alka Chaudhary	According to NEP, 10 committees were to be established. Out of which, 9 committees are actively under operation. The Institutional Development Plan is still to be formed.
Registration of Alumni Cell:	It came to light that the registration	Dr. Poonam Singh	Ms. Seema Verma being the alumna

	<ul style="list-style-type: none"> • Discussion on Budget 2022 • To transmit the information about the decisions taken at the apex level, all HoDs must ensure communicating it in their departments. • A common departmental email address must exist whose password must be shared with all the teachers of the department. All departmental information must be shared through this common email address and not individually. • An IT corner must be made in the Computer Lab highlighting the use and importance of IT in the lives of women. <p>The meeting ended with thanks to the Chair.</p>		<ul style="list-style-type: none"> • A group discussion on the salient features of the Budget was organised by the Depts. of Economics and Commerce on 17/2/2022. • Communication registers are being maintained at the departmental level. • Departmental email addresses have been created.
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[Handwritten Signature]

Agenda for 40th IQAC

Scheduled to be held at 2:30 p.m. on 31 May 2022 at Kanohar Lal SnatakottarMahila Mahavidyalaya, Meerut.

Agenda Point 1: Review of the minutes of the last IQAC meeting

Agenda Point 2: Reports of activities and initiatives since the last IQAC meeting

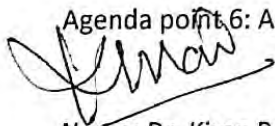
Agenda Point 3: Discussion on:

- Planning of the remaining session (2021-22), B.A. & M.A.
- Time table of U.G. and P.G.
- Examination
- Result of P.G. (1st and 3rd Semester)
- INFLIBNET
- Purchase of books according to NEP
- Remedial Classes
- Feedback from students and parents
- College website
- Sudiksha
- Parent Teacher Meeting
- Career counselling for B.Ed. and P.G. courses
- B.Ed. Department- Constructive approach
- Commerce Department
- Skill Development courses
- Startup Cell

Agenda Point 4: Discussion on the grievances submitted by the student

Agenda Point 5: Discussion on the letters received from the University / Government.

Agenda point 6: Any other issue with the permission of the Chair.



Name: Dr. Kiran Pradeep

IQAC Co-ordinator

Agenda for 40th IQAC Meeting

Scheduled to be held at 2:30 p.m. on 31 May 2022 at Kanohar Lal SnatakottarMahila Mahavidyalaya, Meerut.

Agenda Point 1: Review of the minutes of the last IQAC meeting

Agenda Point 2: Reports of activities and initiatives since the last IQAC meeting

Agenda Point 3: Discussion on:

- Planning of the remaining session (2021-22), B.A. & M.A.
- Time table of U.G. and P.G.
- Examination
- Result of P.G. (1st and 3rd Semester)
- INFLIBNET
- Purchase of books according to NEP
- Remedial Classes
- Feedback from students and parents
- College website
- Sudiksha
- Parent Teacher Meeting
- Career counselling for B.Ed. and P.G. courses
- B.Ed. Department- Constructive approach
- Commerce Department
- Skill Development courses
- Startup Cell

Agenda Point 4: Discussion on the grievances submitted by the student

Agenda Point 5: Discussion on the letters received from the University / Government.

Agenda point 6: Any other issue with the permission of the Chair.

Dr. Kiran Pradeep, IQAC Co-ordinator

Members Present:

1. Dr. Alka Chaudhary
2. Dr. Kiran Pradeep
3. Dr. Poonam Singh
4. Dr. Rakhi Tyagi
5. Dr. Venu Vanita
6. Ms. Fatima Hasan
7. Ms. Sonika Nagar
8. Ms. Smriti Yadav
9. Dr. Deepika Tyagi
10. Ms. Prerna (Alumni representative)
11. Ms. Rashi Jain (Student representative)

Special invitee: 1. Mr. Rohit

2. Ms. Ritu Sharma

Minutes of 40 IQAC meeting held on 31.5.22 at KLSMM, Meerut

Agenda	Discussion and decision taken	Person responsible	Compliance
Agenda point 1:	Review of the minutes of the last IQAC meeting.	Dr. Kiran Pradeep	Minutes were reviewed in the meeting.
Agenda point 2:	Reports of activities and initiatives since the last IQAC meeting.	Dr. Kiran Pradeep	Reports were presented at the meeting.
Agenda point 3:	Collection of reports for IQAC. Suggestions were given as to how to collect information/data for IQAC. It was suggested that: <ul style="list-style-type: none"> • Press reports and photographs of any event must be uploaded on the departmental id. • Soft copies of all certificates must be scanned and emailed to the IQAC email id. • All documents must be created and emailed in the MS Excel or PDF format only. 	Dr. Alka Chaudhary, Dr. Kiran Pradeep & Ms. Smriti Yadav	Work in progress.
Agenda point 4:	Planning for the next session. <ul style="list-style-type: none"> • Delegation of tasks, reordering of infrastructure and restructuring of all college committees to evenly distribute the workload of all staff members. 	Dr. Alka Chaudhary	Work in progress.
	<ul style="list-style-type: none"> • Classes shall continue till 15.6.22 in spite of the summer vacation until all the remaining syllabus is completed. Teachers can 		Teachers are taking their classes regularly both through the offline and online mode. Most of the syllabus has been completed.

	also take online classes from home.		
	<ul style="list-style-type: none"> Reshuffling of the admission Committee. 	Dr. Alka Chaudhary	New Admission committee is being formed.
	Amrit Mahotsav: Suggestions were asked as to how to conduct the remaining activities during the summer vacations.	Dr. Alka Chaudhary	Activities are still being organised involving minimal student participation through the cooperation of the entire college.
	<ul style="list-style-type: none"> Planning for the next session shall be done in the latter half of June. 	Dr. Alka Chaudhary	Work is in progress.
	<ul style="list-style-type: none"> Internal examination of B.A. 1, Sem 2, shall be conducted from 1-15 June. The date sheet has been prepared keeping in mind teachers who are going on leave. 	Dr. Poonam Singh	Internal exams were conducted smoothly and successfully.
	Result of M.A. Hindi and Drawing.	Dr. Venu Vanita	Excellent result of M.A. Hindi and drawing was obtained with students scoring more than 80% marks.
	INFLIBNET	Dr. Rakhi Tyagi	There are currently 66 registered users of INFLIBNET in the college. Students of B.Ed. and M.A. Psychology have also become members and are currently using the software. Other P.G. departments can also send their student lists to the library so that more students can join INFLIBNET.
	Purchase of books according to NEP	Dr. Rakhi Tyagi	Books available in the market are being updated as per demand of the subject. Subjects in which books are short such as B. Ed. Can send their

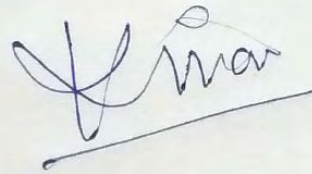
	<p>Remedial Classes.</p> <ul style="list-style-type: none"> • A change was suggested in the current system of taking remedial classes. Instead of taking student problems in the last 15 minutes of the period, a separate period should be allotted in the timetable in which student problems can be rectified. • Tutorial classes must be taken in each subject after which the students can write their problems on paper. Common academic problems can be taken up during the remedial classes. Personal problems can be rectified on an individual level through counselling. 	Dr. Alka Chaudhary & Dr. Ritu Sharma	<p>book lists to Dr. Rakhi.</p> <p>The change shall be incorporated in the time table of the next session.</p>
	<p>Other suggestions for improvement:</p> <ul style="list-style-type: none"> • A whiteboard should be placed in every classroom for presentation. • Out of the 5 projectors in the college, only one is still working. Rest 4 needed to be repaired. • A four member Maintenance Committee should be constituted who surveys the entire college 	Dr. Ritu Sharma	<p>Ground floor: Dr. Mamta Agarwal First floor: Dr. Deepika Tyagi Second floor: Dr. Poonam Singh Commerce wing: Mr. Rohit</p>

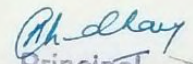
	for inconveniences in infrastructure who shall report to the Principal who in turn shall direct these maintenance related issues to Mr. Manoj Gupta.			
	<p>Feedback.</p> <ul style="list-style-type: none"> The report of Parents' offline feedback forms was presented. The report of students' feedback was also presented. 	Dr. Kiran Pradeep & Dr. Deepika Tyagi	Alumni feedback form is also ready on Google Form.	
	<p>Parent Teacher Meeting. PTMs of B.A. 2 and 3 year were successfully organized. PTM of B.A. 1 could not be organized due to their external exams.</p>	Dr. Kiran Pradeep	PTM of B.A. 1 shall be organised in the next session.	
	<p>Inputs from the Student Representative, Ms. Rashi Jain:</p> <ul style="list-style-type: none"> Teachers are not able to take proper classes due to exam duties. Impact of the college activities on the students. 	Ms. Rashi Jain	<ul style="list-style-type: none"> All teachers teaching NEP syllabus shall be relieved off their duties. The students are proud that their college is progressing after reading about the college in newspapers and social media. 	
	College Website.	Dr. Kiran Pradeep	All links have been uploaded on the website. Further improvements are being taken up by Mr. Deepak Rath and Ms. Swati Rana.	
	IQAC Meeting	Dr. Kiran Pradeep	An IQAC Meeting shall be conducted early next session to make all the	

			faculty aware about the requirements of NAAC.
	Career Counselling	Ms. Fatima Hasan	Post B.Ed. counselling session, there have been 70 registrations in B.Ed. There will be a Counselling Session for B.A. Final students for P.G. courses on the last day of their exam.
	<p>B.Ed.</p> <ul style="list-style-type: none"> The constructive approach given by NCTE does away with the traditional mode of teaching learning process. It focuses on the brain storming method of teaching. The students are encouraged to read about the topic from home and discuss their problems in the class. This method can be used upon the U.G. students to make their learning more interesting and increase their attendance in the classroom. Demand for a separate building for B.Ed. and separate labs. 	Dr. Ritu Sharma	<ul style="list-style-type: none"> Shall be implemented in the next session. Ms. Ritu will give a guest lecture to all other faculty on Constructive Approach in the next session. <ul style="list-style-type: none"> Being a composite college, only minimum 4 rooms are

			required for B.Ed.
	<ul style="list-style-type: none"> • Demand for approved teachers for B.Ed. 		<ul style="list-style-type: none"> • Work is in progress.
	<ul style="list-style-type: none"> • Huge demand for a hostel 		
	<ul style="list-style-type: none"> • Suggestion to shift the library to a hall in Commerce building. 		
	Commerce: Ms. Preeti Verma of M.Com. 4 Sem has qualified in NET exam in Commerce subject in December 2021.	Mr. Rohit	A copy of the NET certificate shall be provided to the IQAC Coordinator.
	Skill Development Courses: <ul style="list-style-type: none"> • The External Exam of B.A. 1, Sem 2 shall be conducted on 14 June 2022. 	Ms. Fatima	4 more skill courses are also going to be introduced from the next session.
	Start-up Cell	Ms. Fatima	An entire committee is to be formed early the next session.
Agenda point 5:	Student Grievances are to be redressed periodically.	Dr Alka Chaudhary & Dr. Kiran Pradeep	Students write their grievances on paper and drop them in the grievance box. The Principal is also easily accessible to the students for the solution of their problems. For complex personal problems, the students can contact the Mentoring and Counselling Cell.
Agenda point 6:	Any other issue with the permission of the Chair. <ul style="list-style-type: none"> • Timetable for the next session must be compact. Combinations of subjects have to be made. 	Dr. Alka Chaudhary	<ul style="list-style-type: none"> • Work in progress.

	<ul style="list-style-type: none">• P.G. Final students must register themselves as alumni and join the Alumni Cell.• Discussion on the problems of the college which should be removed by and large in the next session.		<ul style="list-style-type: none">• "Sajha Manch" on 1 June 2022 at 10:00 a.m.: An open platform where all faculties presented their problems to the Principal.
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Principal
Kanoor Lal Snatakottar Mahila
Mahavidyalaya ,Meerut

Agenda for 41st IQAC meeting

Held on 17/6/22

Agenda Point 1: Review of the minutes of the last IQAC meeting

Agenda Point 2: Reports of activities and initiatives since the last IQAC meeting

Agenda Point 3: Discussion on:

1. SSR
2. Allotment of duties and reshuffling of committees
3. Magazine/Newsletter
4. Shifting of some departments
5. Discussion on applying for research projects
6. How to help needy students?
7. Discussion on "Sajha Manch"
8. Any other issue with the permission of the Chair.



Dr. Kiran Pradeep
IQAC Coordinator



Principal
Kanoor Lal Snatakottar Mahila
Mahavidyalaya, Meerut

Minutes of 41st IQAC meeting
Kanohar Lal SnatakottarMahila Mahavidyalaya, Meerut

Held on 17/6/22

Agenda	Decision and Discussion taken	Person responsible	Compliance
Agenda point 1:	Review of the minutes of the last IQAC meeting.	Dr. Kiran Pradeep	Minutes were reviewed in the meeting.
Agenda point 2:	Reports of activities and initiatives since the last IQAC meeting.	Dr. Kiran Pradeep	Reports were presented at the meeting.
Agenda point 3:	Filling up of Self Study Report after the AQAR has been accepted.	Dr. Kiran Pradeep and the IQAC team	Data is being collected.
Agenda point 4:	<p>Reshuffling of Committees:</p> <ul style="list-style-type: none"> • Teachers were ordained into new and existing committees with this view in mind that the teachers will work with renewed sense of involvement and vigour and also to equally distribute the workload of the staff. • New Committees are to be constituted. • Admission Committees of all U.G. classes are also reconstituted. 	Dr. Alka Chaudhary	<p>Work is in progress.</p> <p>Maintenance and Beautification Committee and N.C.C. are going to start in the college. A meeting of Admission Committee is scheduled at the beginning of the next session.</p>
Agenda point 5:	<p>Planning of the next session:</p> <ul style="list-style-type: none"> • Plans are in the offing to start more minor courses. This is being done to reduce the work load of the Commerce department. • Students taking admission in the college will be acquainted with the highlights of the college. Each student will be asked to join Ednirvana and 	Dr. Alka Chaudhary	<p>Languages will be considered a separate faculty for minor courses. Classes of major courses and minor courses will be joined. Teachers will have to take two separate attendance registers in the class.</p>

	<p>other social media of the college soon after their taking admission.</p> <ul style="list-style-type: none"> • I-cards will be distributed to the students along with the forms of classes B. A. 2, 3 and M.A. 2 year. Only students of B.A. 1 and M.A. 1 will get their I-cards later on. • Framing of the activity calendar: All departments have to conduct two activities on the departmental level throughout the year. All committees have to give their tentative calendar by July. • All teachers will be given their committee offices where they will have to sit after their classes and show those hours as workload in their respective timetable. • All P.G. departments have to give their list of students to Dr. Rakhi for INFLIBNET. • Career Counselling and Placement Cell will have to invite students for more career counselling sessions about job prospects in every subject. • Attendance: Three most regular students in every class will be given a prize as a badge of Honour. • Classes in P.G. for Sociology, Music and Sanskrit should be started. • A compact and unified timetable of all college must be made. A fifteen-minute break must be given in between the timetable. Activity periods shall only be on Friday and Saturday. • Parent Teacher Meetings will be regularly taken every six months. • Four new initiatives: 'Suswagatam', 'Sanidhya' 'Samvaad' and 'Sajha Manch' have been started to promote better dialogue among all the 		<p>Work is in progress.</p> <p>Work is in progress. They will be continued in the years to come.</p>
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	<p>stakeholders of the college.</p> <ul style="list-style-type: none"> Magazine and Newsletter: A newsletter can be started quarterly after the publication of the magazine. 		A suitable publisher for the magazine has been decided.
Agenda point 6:	Most of the departments will be shifted for maximum utilisation of infrastructural resources.	Dr. Alka Chaudhary	Few departments have already shifted into new rooms.
Agenda point 7:	Discussion on research projects for easy procuring of government funds for the college.	Dr. Alka Chaudhary	Emphasis will be given on interdisciplinary projects.
Agenda point 8:	Constituting a "Poor Fund" where teachers and other staff of the college can voluntarily contribute to charity.		This shall be a voluntary contribution for which a Committee for Charity will be constituted for donation of old clothes, uniforms and books.
Agenda point 9:	<p>Discussion on 'Sajha Manch' revealed the following suggestions in the college:</p> <ul style="list-style-type: none"> A Book bank must be created in the college library where students will donate their last years' books for new students to read. The Library Committee under the aegis of Dr. Rakhi Tyagi will maintain a register of the collected books after which they will be sent to the various departmental libraries. The students of B.Ed. have requested for a change in their uniform. They want jackets instead of dupattas. 	Dr. Alka Chaudhary	<p>Work is in progress.</p> <p>The uniform will be changed in the next session.</p>
Agenda point 10:	Review of SWOC analysis.	Dr. Alka Chaudhary	All the points of the SWOC analysis were discussed.
Agenda point 11:	Inputs from the Student Representative and Alumni Representative	Ms. Rashi Jain Ms. Prerna	<ul style="list-style-type: none"> Ms. Jain is very satisfied with the current functioning of the college. According to Ms. Prerna, the Alumni Association has been registered. The annual

			function of Alumni Association was organised on 14 June 2022. A database of alumni is being created.
	<p>Any other issue raised by the Chair:</p> <ul style="list-style-type: none"> As teachers we all must develop an ethical work culture in the college. Gathering feedback is necessary for the individual as well as collective growth. 	Dr. S. K. Agarwal	

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Principal
Kanchar Lal Snatakotta Mahila
Mahavidyalaya, Meerut

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